

TIES
Technology and Information Educational Services
Executive Committee Meeting

January 18, 2017

Pursuant to due call and notice thereof, the regular monthly meeting of the Executive Committee of TIES, Technology and Information Educational Services, began at 7:41 a.m. on Wednesday, January 18, 2017, in the TIES Conference Center Lexington Room, 1640 Larpentour Avenue, Falcon Heights, Minnesota. The meeting was called to order by Mr. Dan Luth; Executive Committee Chair. Other members present included: Mr. Mike Bash; Mr. Jim Burgett; Mr. David Law; Ms. Denise Pontrelli; Dr. John Schultz; Mr. Jim Skelly (arrived at 7:50 a.m.); Dr. Scott Thielman; Mr. Steve Buettner, Coordinator Rep; and Dr. Mark Wolak, Executive Director. Also present were TIES Staff Members Shana Finnegan, Chief Operating Officer; Georgia Kedrowski, Chief Experience Officer; and Corey Tramm, Chief Technology Officer. Absent: Dr. Deb Henton.

Dr. John Schultz moved, seconded by Ms. Denise Pontrelli, approval of the agenda. The motion carried unanimously.

Dr. Scott Thielman moved, seconded by Mr. David Law, approval of the consent agenda. The motion carried unanimously.

The consent agenda items approval included: the minutes of the December 21, 2016 regular monthly meeting and the Treasurer's List of Disbursements for the period ending December, 2016, categorized as follows:

Claim payments for December, 2016		
Check:	201718-201723*	\$ 612.72
	207335-207555*	2,461,795.93
E-payments:	80006341-80006390	29,657.37
Wire Transfers:	90000272-90000283	146,131.31
Totaling:		\$ 2,638,197.33
Payroll for December, 2016		
Direct Deposit:	44270-44609	
Totaling:		\$ 684,930.15
Receipts for December, 2016		
Receipt:	11706-11741	
Totaling:		\$ 3,931,043.55

*includes gap in sequence for voided checks.

The following change of assignment: Carol Weber, 1.0 FTE Finance/HR/Pay Training & Consulting, Grade 6, effective January 16, 2017; the following resignations: Brian Bartholomew, 1.0 FTE Software Developer, effective January 13, 2017; and Denise Sundstrom, 1.0 FTE Chief Financial Officer, effective January 31, 2017.

Minutes – January 18, 2017

Agenda Item 6.0: Partnership Program Proposal: Discussions have taken place regarding the Partnership Program with an Advisory Team that consisted of member district superintendents and technology coordinators, with each of the Executive Committee Ad Hoc Teams, and at last month's Executive Committee meeting. Dr. Mark Wolak, Shana Finnegan, and Georgia Kedrowski presented the Partnership Program which included describing the current membership program and what the new program would look like. A products and services pricing guide was shared showing current pricing, recommended Partnership Program pricing, and recommended Customer pricing per student. Examples of what the price would be for products and services to districts in each of the four election group categories were also shown. After the presentation, discussion focused on owners and benefits of ownership. The Executive Committee recommended the program have three tiers: Ownership Program, Partnership Program, and Customer Program. Also, ensure that pricing for products and services be sufficient to respond to slight changes in the marketplace. Mr. Jim Skelly moved, seconded by Mr. David Law, approval to hold a special meeting of the Executive Committee on February 1 to approve the program with the changes discussed. The motion carried unanimously. A meeting will be held with the Joint Powers Board members to communicate the program to the owner districts on February 2.

Agenda Item 7.0: Pay Equity Implementation Report: Mr. Mike Bash moved, seconded by Mr. David Law, approval of the Pay Equity Implementation Report using December 31, 2016 data as presented. The motion carried unanimously.

Agenda Item 8.0: Annual TIES Conference 2016 Report: Due to time constraints, this agenda item was removed from the agenda.

Agenda Item 9.0: Wide Area Transportation Services (WATS) Program: Dr. John Schultz moved, seconded by Mr. Mike Bash, approval to require a monthly minimum retainer invoice for WATS' customers effective February 1, 2017. The motion carried unanimously.

Agenda Item 10.0: Executive Director Report: Dr. Mark Wolak reported that Mr. Gregg Dahlgren will be working for TIES as a consultant in the finance department to help with the vacancy of the CFO position.

Mr. Scott Thielman moved, seconded by Mr. Jim Skelly, adjournment of the meeting at 9:38 a.m. The motion carried unanimously.

Respectfully Submitted,
Dr. Deb Henton, Clerk