

**TIES**  
 Technology and Information Educational Services  
 Executive Committee Meeting

January 20, 2016

Pursuant to due call and notice thereof, the regular monthly meeting of the Executive Committee of TIES, Technology and Information Educational Services, began at 7:05 a.m. on Wednesday, January 20, 2016, in the Snelling Room, TIES 1667 Snelling Avenue North, Falcon Heights, Minnesota. The meeting was called to order by Mr. Dan Luth, Executive Committee Chair. Other members present included: Mr. Mike Bash; Mr. Jim Burgett; Dr. Deb Henton; Mr. Dan Hoverman (arrived at 7:08 a.m.); Mr. David Law (arrived at 7:37 a.m.); Mr. Jim Skelly; and Dr. Mark Wolak, Executive Director. Also present was Jim Eichten from MMKR and TIES Staff Members Greg Bartley, Director of Learning and Technology; Vanessa Berentson, Communications and Marketing Manager; and Dr. Ben Silberglitt, Chief Academic Officer; and Denise Sundstrom, Chief Financial Officer. Members absent: Dr. John Schultz and Ms. Sue Heidt, Coordinator Rep.

Mr. Mike Bash moved, seconded by Dr. Deb Henton, approval of the agenda. The motion carried unanimously.

Dr. Deb Henton moved, seconded by Mr. Jim Skelly, approval of the consent agenda. The motion carried unanimously.

The consent agenda items approval included: the minutes of the December 16, 2015 regular monthly meeting and the Treasurer's List of Disbursements for the period ending December 31, 2015, categorized as follows:

<b>Claim payments for December, 2015</b>		
Check:	201611-201666	\$ 1,644,727.73
	205159-205385	3,094,350.12
E-payments:	80005782-80005807	7,028.84
Wire Transfers:	90000172-90000179	103,848.69
Totaling:		\$ 4,849,955.38
<b>Payroll for December, 2015</b>		
Direct Deposit:	41498-41712	
Totaling:		\$ 474,999.33
<b>Receipts for December, 2015</b>		
Receipt:	11208-11255	
Totaling:		\$ 4,136,276.86

Agenda Item 6.0: Coordinator Report: Ms. Sue Heidt was absent. No report given.

Agenda Item 7.0: 2014-2015 Audit Report: Mr. Jim Eichten, managing partner from MMKR, presented the 2014-2015 audit report. Dr. Mark Wolak presented Executive Committee members with a memorandum documenting the issues in the audit that were already addressed by administration. Mr. Jim Skelly moved, seconded by Mr. Dan Hoverman, approval of the 2014-2015 audit report. The motion carried unanimously. The Executive Committee charged the Finance & Facility Ad Hoc Committee to monitor the progress of cleaning up the findings in the audit and report back to the full committee. The Governance and Human Resources Ad Hoc committees will be involved as appropriate.

Agenda Item 8.0: Recap of Annual TIES Conference: Mr. Dan Luth moved, seconded by Mr. David Law, approval to add recap of annual TIES Conference to the agenda. The motion carried unanimously. Dr. Ben Silberglitt showed videos clips of the 2015 Exceptional Teachers from the Executive Committee members' districts. The exceptional teacher recognition was started about 10 years ago at the request of the Executive Committee. Also, Mr. Greg Bartley was recognized and thanked for his years of service. Mr. Bartley is retiring from TIES on January 29.

Agenda Item 9.0: Call for Bids – Switches: Mr. Mike Bash moved, seconded by Mr. Dan Hoverman, approval of the call for bids for switches. The motion carried unanimously.

Agenda Item 10.0: District Advocate/Customer Experience Meetings: Ms. Vanessa Berentson handed out the Strategic Report which included a 2015 customer experience summary, customer experience visit data, strategic plan summary, and TIES member advocate. Ms. Berentson also stated that customer experience follow-up meetings are being scheduled with each district.

Agenda Item 11.0: Executive Director Report: Dr. Mark Wolak discussed with the Executive Committee upcoming Ad Hoc committee meetings and setting individual meetings with the Executive Committee members, how many districts have signed with Synergy, and posting for a Chief Operating Officer.

Mr. Dan Hoverman moved, Dr. Deb Henton seconded, adjournment of the meeting at 9:03 a.m., the motion carried unanimously.

Respectfully Submitted,  
Mr. Dan Luth, Chair