



**Regular Meeting of the Executive Committee
February 18, 2015 – 7:00 a.m.
3rd Floor – Snelling Room
1667 Snelling Ave. N. St. Paul**

A G E N D A

1. Call to Order
2. Register Attendance
3. Introduction of Guests and Staff
4. User Conference Update
5. Consent Agenda Items
 - 5.1 Minutes of January 21, 2015 meeting
 - 5.2 Summary of Treasurers List of Disbursements
 - 5.3 Treasurers Report
 - 5.4 Personnel
 - 5.5 Dissolution of TIES Nonprofit status
6. Goal Two Update
 - Introduction of the five Lead Customer Service Specialists
 - Update on process
7. Reporting and User Interface Update
8. Policy Readings
 - Policy 400 – Personnel Policies
 - Policy 401- Equal Employment Opportunity
 - Policy 402- Disability Nondiscrimination
 - Policy 403- Harassment and Violence
 - Policy 404- Family and Medical Leave
 - Policy 701 – Establishment and Adoption of TIES Budget
 - Policy 701.1 – Modification of TIES Budget
 - Policy 702 – Accounting
 - Policy 703 – Annual Audit
 - Policy 704 – Development and Maintenance of Inventory of Fixed Assets
9. Executive Director Update
10. Executive Committee ad hoc teams discussion
 - Report from HR/Personnel Team
 - Agenda items and dates for Governance and Finance/Facility Teams
11. Coordinator Report
12. Adjournment

Next Regular Meeting: Wednesday, March 18, 2015