

TIES
Technology and Information Education Services
Executive Committee Meeting

March 18, 2015

Pursuant to due call and notice thereof, the regular monthly meeting of the Executive Committee of TIES, Technology and Information Educational Services, began at 7:02 a.m. on March 18, 2015, in the 3rd Floor Snelling Room, TIES, 1667 Snelling Ave. N., St. Paul, Minnesota. The meeting was called to order by Mr. Dan Luth, Chair. Other members present included: Ms. Marci Anderson, Vice Chair; Mr. Jim Burgett; Dr. John Schultz; Mr. Jim Skelly; Mr. Mike Bash; Mr. Brian Dietz; Mr. Tim Wilson, Coordinator Rep; and Dr. Mark Wolak, Executive Director. Members absent included: Dr. Peggy Flathmann; and Mr. Dan Hoverman. TIES Staff members present included: Ms. Denise Sundstrom, CFO and Mr. Philip Belden, Building Engineer. Other visitors included: Ms. Sheri Rosenthal; Mr. Pierre Khalil and Mr. Paul Gustafson from McKinstry.

Ms. Marci Anderson moved; seconded by Mr. Mike Bash; approval of the agenda, the motion carried unanimously.

Mr. Jim Skelly moved; seconded by Mr. Mike Bash; approval of the consent agenda, the motion carried unanimously.

The consent agenda items approval included: the minutes of the February 18, 2015 organizational and regular monthly meeting; the Treasurer's List of Disbursements for the period ending February 28, 2015, in the total amount of \$ 2,195,495.96, categorized as follows:

	February 28, 2015
Salaries/Benefits	\$ 884,244.08
Computer Equip & Maintenance	292,556.47
Other Budgeted Expenditures	227,003.35
Debt Interest	78,378.75
Transportation	590,434.23
Reimbursable Expenditures	3,918.48
Resale	<u>118,960.60</u>
Total Disbursements	\$ 2,195,495.96

the Treasurer's Report for the month of February, 2015; and no personnel items at this time.

Item 6.0 Auditor Recommendation: Mr. Brian Dietz moved; seconded by Ms. Marci Anderson a motion to approve the selection of Malloy, Montague, Karnowski, Radosevich & Co., PA (MMKR) to conduct TIES annual audit. Motion approved.

Item 7.0 K12 Transportation Partnership: Mr. Mike Bash moved; seconded by Mr. Jim Burgett a motion to approve moving forward in developing a partnership agreement with K12 Transportation Management. Motion approved.

Item 8.0 Executive Director Position: Dr. John Schultz moved; seconded by Mr. Brian Dietz a motion to move forward with a new executive director contract for Mark Wolak to go beyond June 30, 2015 and that the Personnel Ad-Hoc Team will negotiate the contract. Motion approved.

Item 9.0 Facility Study: Mr. Philip Belden introduced Ms. Sheri Rosenthal, Mr. Pierre Khalil and Mr. Paul Gustafson from McKinstry. Ms. Sheri Rosenthal presented the facility needs assessment.

Item 10.0 Policy Readings: Ms. Marci Anderson moved; seconded by Mr. Brian Dietz a motion to adopt Policy 405 – Public and Private Personnel Data. Motion approved.

Item 11.0 Coordinator Report: Mr. Tim Wilson presented the committee with an update on the last TIES Coordinator meeting which included discussion on relevant legislation around additional funding for school district technology.

Item 12.0 Executive Director Report: Dr. Mark Wolak updated the committee on the current goals and initiatives.

Item 13.0 Executive Committee Ad-Hoc Team Discussion: Mr. Jim Burgett presented an update on behalf of the Policy & Governance Ad-Hoc Team that met on March 12, 2015. The update included the need to review the structure of governance of the executive committee and discussion of including a member district finance director in the Executive Committee meetings similar to the TIES Coordinator. The Governance Ad-Hoc Team recommends that beginning July 1, 2015 there will be a flat rate for executive committee compensation. A future time for full executive committee discussion will be scheduled.

Mr. Jim Skelly moved, seconded by Ms. Marci Anderson; adjournment of the meeting at 9:09 a.m., the motion carried unanimously.