

TIES
Technology and Information Education Services
Executive Committee Meeting

April 15, 2015

Pursuant to due call and notice thereof, the regular monthly meeting of the Executive Committee of TIES, Technology and Information Educational Services, began at 7:00 a.m. on April 15, 2015, in the 3rd Floor Snelling Room, TIES, 1667 Snelling Ave. N., St. Paul, Minnesota. The meeting was called to order by Mr. Dan Luth, Chair. Other members present included: Mr. Jim Burgett; Dr. John Schultz; Mr. Dan Hoverman; Mr. Jim Skelly; Mr. Mike Bash; Mr. Brian Dietz; and Dr. Mark Wolak, Executive Director. Members absent included: Dr. Peggy Flathmann; and Ms. Marci Anderson, Vice Chair; and Mr. Tim Wilson, Coordinator Rep. TIES Staff members present included: Ms. Denise Sundstrom, CFO, Mr. Benjamin Silbergliitt, Director, Ms. Georgia Kedrowski, Director and Ms. Anita Toth, Human Resources Manager.

Mr. Brian Dietz moved; seconded by Mr. Mike Bash; approval of the agenda, the motion carried unanimously.

Mr. Dan Hoverman; seconded by Dr. John Schultz; approval of the consent agenda, the motion carried unanimously.

The consent agenda items approval included: the minutes of the March 18, 2015 organizational and regular monthly meeting; the Treasurer's List of Disbursements for the period ending March 31, 2015, in the total amount of \$ 2,325,546.28, categorized as follows:

	March 31, 2015
Salaries/Benefits	\$ 800,485.90
Computer Equip & Maintenance	91,519.03
Other Budgeted Expenditures	850,257.81
Debt Interest	262,269.58
Transportation	37,719.70
Reimbursable Expenditures	11,712.29
Resale	<u>271,581.97</u>
Total Disbursements	\$ 2,325,546.28

the Treasurer's Report for the month of March, 2015; and new hires, Lukasz Gandecki, 1.0 FTE Sr. Developer, effective May 8, 2015, salary of \$90,000 and Vanessa Berentson, 1.0 FTE Communications & Marketing Manager, effective April 20, 2015, salary of \$95,000; elimination of position, Michael Turitto, 1.0 FTE Director of Transportation; leave of absence, Danielle Anderson, 1.0 FTE Network Engineer, effective approximately May 29, 2015 through August 22, 2015; and resignations, Kristin Daniels, .80 FTE Learning & Technology Consultant, effective April 10, 2015, Neil Holley, 1.0 FTE Sr. Software Engineer, termination, effective March 20, 2015, Peter Brejcha, 1.0

FTE Systems Developer, effective April 10, 2015 and Audrey Erickson, .75 FTE Guest Services, effective April 17, 2015.

Item 7.0 Contract Resolution: Mr. Brian Dietz moved; seconded by Mr. Mike Bash a motion to approve the resolution providing limited authorization for the Executive Director and the Chief Financial Officer to sign contracts. Motion approved.

Item 8.0 Student System Review Process: Dr. John Schultz entertained the motion for the Executive Director to begin the process of discontinuing TIES Student Information System and to move forward on a partnership for updating the system. Mr. Brian Dietz moved; seconded by Mr. Dan Hoverman the motion. Motion approved by a 6 to 1 vote.

Item 9.0 Update on District Visits: Dr. Benjamin Silberglitt presented an update to the executive committee about the customer experience teams district visits.

Item 10.0 Executive Committee Election Timeline: Ms. Marci Anderson was not in attendance to discuss the timeline and current standings with the election.

Item 11.0 Executive Committee Ad-Hoc Charge Statements: Dr. Mark Wolak presented the executive committee ad-hoc team charge statements and noted that he will add the roles for both chair & vice chair to the statements.

Item 12.0 Executive Director Report: Dr. Mark Wolak updated the committee on the current goals and initiatives.

Item 13.0 Coordinator Report: Mr. Tim Wilson was not able to attend the Executive Committee meeting.

Mr. Jim Skelly moved, seconded by Dr. John Schultz; adjournment of the meeting at 9:05 a.m., the motion carried unanimously.

Respectfully submitted,
Mr. Dan Luth, Chair