

TIES
 Technology and Information Educational Services
 Executive Committee Meeting

May 18, 2016

Pursuant to due call and notice thereof, the regular monthly meeting of the Executive Committee of TIES, Technology and Information Educational Services, began at 7:07 a.m. on Wednesday, May 18, 2016, in the Snelling Room, TIES 1667 Snelling Avenue North, Falcon Heights, Minnesota. The meeting was called to order by Mr. Dan Luth, Executive Committee Chair. Other members present included: Mr. Mike Bash; Mr. Jim Burgett; Dr. Deb Henton; Mr. Dan Hoverman; Mr. David Law (arrived 7:32 a.m.); Dr. John Schultz (arrived 7:14 a.m.); Mr. Jim Skelly; Ms. Sue Heidt, Coordinator Rep; and Dr. Mark Wolak, Executive Director. Also present were TIES Staff Members Shana Finnegan, Chief Operating Officer; Georgia Kedrowski, Chief Experience Officer; Denise Sundstrom, Chief Financial Officer; and Corey Tramm, Chief Technology Officer.

Ms. Deb Henton moved, seconded by Mr. Dan Hoverman, approval of the agenda. The motion carried unanimously.

Dr. Mark Wolak introduced Corey Tramm, TIES' new Chief Technology Officer.

Dr. John Schultz moved, seconded by Mr. Jim Skelly, approval of the consent agenda. The motion carried unanimously.

The consent agenda items approval included: the minutes of the April 20, 2016 regular monthly meeting, the Treasurer's List of Disbursements for the period ending April, 2016, categorized as follows:

Claim payments for April, 2016		
Check:	201682-201687	\$ 2,925.00
	205965-206102	3,038,506.94
E-payments:	80005992-80006030	11,169.29
Wire Transfers:	90000204-90000215	138,854.69
Totaling:		\$ 3,191,455.92
Payroll for April, 2016		
Direct Deposit:	42358-42682	
Totaling:		\$ 643,789.49
Receipts for April, 2016		
*Receipt:	11377-11378; 11380-11385; 11396-11425	
Totaling:		\$ 2,479,090.61

*includes a gap in receipt numbers due to timing of processing receipts

The following new hires: Bruce Rabine, 1.0 FTE Sr. Software Developer, grade 7, effective May 9, 2016; Nicholas Patrek, 1.0 FTE Client Services Representative, grade 3, effective June 20, 2016; Molly Youngberg, 1.0 FTE Client Services Representative, grade 3, effective date to be

determined. The following change of assignments: Ashley Protivinsky, 1.0 FTE Education Technology Consultant, grade 6, effective May 30, 2016; Deborah Hempel, 1.0 FTE Education Technology Consultant, grade 6, effective May 30, 2016; and the following resignations: Mykhaylo Ignatenko, 1.0 FTE Software Developer, effective May 13, 2016; Marilyn Loehr, 1.0 FTE MARSS Consultant, effective May 31, 2016.

Agenda Item 6.0: Coordinator Report: Ms. Sue Heidt reported on the May TIES Coordinator meeting where Inver Grove Heights was the featured district.

Agenda Item 7.0: 2016 Executive Committee Election Categories I, II, and III Candidates (Action Item): The 2016 Executive Committee Category I, II, and III candidates were presented. Mr. Mike Bash moved, seconded by Ms. Deb Henton, the motion to approve the candidates and send out the ballots. The motion carried unanimously.

Agenda Item 8.0: Policy 701 – Discontinuation of TIES Software Applications (Action Item): Dr. Mark Wolak discussed the feedback he has received after notification went out to the districts regarding new Policy 701. With the notification from TIES to the districts regarding the Finance/HRPay system happening July 1, discussion took place around notification dates. Mr. David Law made an amendment to the motion, seconded by Mr. Mike Bash, by adding a letter C. to the policy: When transition services are required, a charge for software support consistent with TIES' Bylaws will occur. All those who voted in favor thereof: Mr. Mike Bash; Mr. Jim Burgett; Mr. Dan Hoverman; Mr. David Law; Mr. Dan Luth; Dr. John Schultz; Mr. Jim Skelly. All those who voted against: Dr. Deb Henton. The motion carried. Mr. Jim Skelly moved, seconded by Mr. Jim Burgett, to remove from the policy statement “after June 30 of that specific year.” language, to have the effective date of the policy be September 2, 2016, and to have legal counsel review the policy. The motion carried unanimously.

Agenda Item 9.0: Review Proposed 2016-2017 Annual Plan and Budget: Ms. Denise Sundstrom reviewed the fiscal year 2016-2017 Annual Plan and Budget document. Discussion ensued and several topics will be brought to the upcoming Finance & Facility Ad Hoc team at their next meeting prior to final presentation at the June Executive Committee meeting.

Agenda Item 10.0: Executive Director Report: Dr. Mark Wolak reported on recent district visits, the Thoughtexchange process to study membership, and ad hoc team meetings

Mr. David Law moved, seconded by Mr. Dan Hoverman, adjournment of the meeting at 9:07 a.m., the motion carried unanimously.

Respectfully Submitted,
Mr. Dan Luth, Chair