

**TIES**  
 Technology and Information Educational Services  
 Executive Committee Meeting

August 17, 2016

Pursuant to due call and notice thereof, the regular monthly meeting of the Executive Committee of TIES, Technology and Information Educational Services, began at 7:40 a.m. on Wednesday, August 17, 2016, in the Snelling Room, TIES 1667 Snelling Avenue, Falcon Heights, Minnesota. The meeting was called to order by Mr. Dan Luth, Executive Committee Chair. Other members present included: Mr. Mike Bash (arrived 7:55 a.m.); Mr. Jim Burgett; Dr. Deb Henton; Mr. David Law; Ms. Denise Pontrelli; Dr. John Schultz; Mr. Jim Skelly; Mr. Steve Buettner, Coordinator Rep; and Dr. Mark Wolak, Executive Director. Also present were TIES Staff Members John Cavalieri, Director of Software Solutions; Shana Finnegan, Chief Operating Officer; Georgia Kedrowski, Chief Experience Officer; Denise Sundstrom, Chief Financial Officer; and Corey Tramm, Chief Technology Officer. Members absent: Mr. Scott Thielman.

Dr. John Schultz moved, seconded by Mr. Jim Skelly, approval of the agenda. The motion carried unanimously.

Dr. John Schultz moved, seconded by Mr. Jim Skelly, approval of the consent agenda. The motion carried unanimously.

The consent agenda items approval included: the minutes of the July 20, 2016 regular monthly meeting, the Treasurer’s List of Disbursements for the period ending July, 2016, categorized as follows:

<b>Claim payments for July, 2016</b>		
Check:	201698-201703	\$ 9,136.06
	206464-206667	4,272,102.22
E-payments:	80006127-80006184	28,363.91
Wire Transfers:	90000232-90000239	98,634.34
Totaling:		\$ 4,408,236.53
<b>Payroll for July, 2016</b>		
Direct Deposit:	43121-43354	
Totaling:		\$ 451,744.97
<b>Receipts for July, 2016</b>		
Receipt:	11538-11572	
Totaling:		\$ 5,652,319.00

The following new hires: Bruce Yang, 1.0 FTE Software Developer, grade 7, effective August 17, 2016; and the following resignations: Vanessa Berentson, 1.0 FTE Communication & Marketing Manager, effective August 15, 2016; and Reid Knuttila, 1.0 FTE Manager Network Engineering, effective August 19, 2016.

## Minutes – August 17, 2016

Agenda Item 6.0: Coordinator Report: Mr. Steve Buettner reported on the August TIES Coordinator meeting. There was no district profile this month. TIES staff members presented on quality engineering & software development processes, Finance/HR/Pay roadmap, and the Customer Experience Center.

Agenda Item 7.0: Presentation: Quality Engineering & Software Development Processes: Mr. John Cavalieri introduced himself and gave a brief background, then talked about breaking down the silos at TIES and building a new foundation of collaboration, communication, high standards and best practices. Mr. Cavalieri also explained what Agile is - breaks down the process of software development into smaller iterations and discussed the definitions of technical debt and artificial velocity.

Agenda Item 8.0: Adopt Solution for Finance/HR/Payroll: Ms. Shana Finnegan recommended SunGard K-12 as the vendor for the new Finance/HR/Payroll system. Dr. Deb Henton moved, Dr. John Schultz seconded, approval of SunGard K-12 as the vendor and to proceed with contract negotiations. All those who voted in favor thereof: Mr. Mike Bash; Mr. Jim Burgett; Dr. Deb Henton; Mr. David Law; Mr. Dan Luth, Ms. Denise Pontrelli; and Dr. John Schultz. All those who voted against: Mr. Jim Skelly. The motion carried. The next step will be to communicate more information about the Finance/HR/Payroll decision at a September 15, 2016, meeting with the current users.

Agenda Item 9.0: Executive Director Report: Dr. Mark Wolak reported on: 1) the recent day-long session with Darrell Mann regarding systematic innovation, 2) Thoughtexchange leadership will attend the Annual meeting in November, and 3) shared his goal summary with the Human Resources Ad Hoc team. The Executive Committee will be asked to complete a performance evaluation of the Executive Director.

Dr. Deb Henton moved, seconded by Mr. Jim Skelly, adjournment of the meeting at 9:15 a.m. The motion carried unanimously.

Respectfully Submitted,  
Dr. Deb Henton, Clerk