

TIES
Technology and Information Educational Services
Executive Committee Meeting

August 19, 2015

Pursuant to due call and notice thereof, the regular monthly meeting of the Executive Committee of TIES, Technology and Information Educational Services, began at 7:05 a.m. on Wednesday, August 19, 2015, in the Snelling Room, TIES, 1667 Snelling Ave. N., St. Paul, Minnesota. The meeting was called to order by Mr. Dan Luth, Executive Committee Chair. Other members present included: Mr. Mike Bash; Mr. Jim Burgett; Dr. Deb Henton; Mr. Dan Hoverman, Mr. David Law, Mr. Jim Skelly; and Dr. Mark Wolak, Executive Director. Also present were TIES Staff Members, Mr. Phil Belden, Building Operations; Ms. Georgia Kedrowski, Chief Information Officer; Mr. Ben Silberglitt, Chief Academic Officer; Ms. Denise Sundstrom, Chief Financial Officer; and Anita Toth, Human Resources Manager. Also present were Peter Martin from Knutson, Flynn & Deans and Jay Littlejohn counsel for Verizon. Members absent: Ms. Sue Heidt and Dr. John Schultz.

Mr. Mike Bash moved, seconded by Mr. Jim Skelly, approval of the agenda. The motion carried unanimously.

Mr. Jim Skelly moved, seconded by Mr. Dan Hoverman, approval of the consent agenda. The motion carried unanimously.

The consent agenda items approval included: the minutes of the July 15, 2015 regular monthly meeting, the Treasurer's List of Disbursements for the period ending June 30, 2015, categorized as follows:

Claim payments for June, 2015		
Check:	201582-201585	\$ 1,970.00
	204180-204430	4,183,402.64
E-payments:	80005534-80005614	52,296.17
Wire Transfers:	90000119-90000128	85,689.95
Totaling:		\$ 4,323,358.76
Payroll for July, 2015		
Direct Deposit:	40387-40592	
Totaling:		\$ 393,006.58
Receipts for July, 2015		
Receipt:	10954-109997	
Totaling:		\$ 6,141,355.50

and the following resignations: Malik Bush, 1.0 FTE Sales Support, termination, effective July 29, 2015; Chad Caswell, 1.0 FTE Director of eCommerce & Community Engagement, effective August 21, 2015; Shane Kullman, 1.0 FTE Tech Services Consultant, effective August 21, 2015; Jason Miller, 1.0 FTE Software Developer, effective August 7, 2015. The following new hires

include: Kate Indrelie, 1.0 FTE Education Technology Consultant, effective August 31, 2015 at a salary of \$62,000 (to be prorated); Mykhalylo Ignatenko, 1.0 FTE Software Developer, effective August 31, 2015 at a salary of \$60,000 (to be prorated); Colleen Silver, Business Analyst (Intern), effective July 23, 2015 at an hourly rate of \$10.50; Dawn Maslowski, 1.0 FTE Executive Assistant, effective August 26, 2015 at a salary of \$65,000 (to be prorated). The Verizon temporary license agreement and call for bids – Storage Area Network (SAN).

Mr. David Law moved, seconded by Dr. Deb Henton, clarification on July 15 regular meeting minutes regarding Executive Committee members' salary. The decision was for superintendents to defer payment of their Executive Committee stipend for this year.

Agenda Item 6.0: Coordinator Report: Ms Sue Heidt was absent. No report given.

Agenda Item 7.0: Strategic Planning Update: Dr. Mark Wolak reported on the progress of strategic planning.

Agenda Item 8.0: Synergy Year One Implementation Report: Ms. Georgia Kedrowski and Mr. Ben Silbergitt gave an update on the implementation and moving forward. There are currently a total of seven districts committed and running on the system.

Agenda Item 9.0: McKinstry Contract: Mr. Jim Skelly moved, seconded by Dr. Deb Henton, approval of an energy savings contract with McKinstry Essention, LLC. The motion carried unanimously.

Agenda Item 10.0: Annual Meeting Date: Mr. Mike Bash moved, seconded by Mr. Dan Hoverman, approval to hold the annual meeting on October 21, 2015, same as the regular meeting date. The motion carried unanimously.

Agenda Item 11.0: Assigning Ad-Hoc Teams: Mr. David Law moved, seconded by Mr. Mike Bash, approval of the following Ad-Hoc Teams:

Governance: Jim Burgett, Deb Henton, and David Law
Finance & Facility: Mike Bash, John Schultz, and Jim Skelly
Human Resources: Dan Hoverman, Dan Luth, and Vacant Position

The motion carried unanimously.

Mr. Dan Hoverman left the meeting at 8:13 a.m.

Agenda Item 12.0: Policy Reading – Policy 407-Tobacco Free Environment: After discussion and suggestions for changes, Mr. David Law moved, seconded by Dr. Deb Henton, approval of Policy 407-Tobacco Free Environment. The motion carried unanimously.

Agenda Item 13.0: Executive Director Report: Dr. Mark Wolak reported that the Executive Director goals will be brought to the September meeting.

Mr. Jim Skelly moved, seconded by Mr. David Law, adjournment of the meeting at 8:27 a.m., the motion carried unanimously.

Respectfully submitted,
Mr. Dan Luth, Chair