

TIES
Technology and Information Educational Services
Executive Committee Meeting

September 16, 2015

Pursuant to due call and notice thereof, the regular monthly meeting of the Executive Committee of TIES, Technology and Information Educational Services, began at 7:10 a.m. on Wednesday, September 16, 2015, in the Snelling Room, TIES, 1667 Snelling Ave. N., St. Paul, Minnesota. The meeting was called to order by Mr. Dan Hoverman, Executive Committee Vice Chair. Other members present included: Mr. Mike Bash; Mr. Jim Burgett; Dr. Deb Henton; Mr. David Law (arrived 7:20 a.m.); Dr. John Schultz (arrived 7:29 a.m.); Mr. Jim Skelly; Ms. Sue Heidt Coordinator Rep; and Dr. Mark Wolak, Executive Director. Also present was TIES Staff Member Ms. Denise Sundstrom, Chief Financial Officer. Members absent: Mr. Dan Luth.

Mr. Jim Skelly moved, seconded by Mr. Mike Bash, approval of the agenda. The motion carried unanimously.

Ms. Deb Henton moved, seconded by Mr. Mike Bash, approval of the consent agenda. The motion carried unanimously.

The consent agenda items approval included: the minutes of the August 19, 2015 regular monthly meeting, the Treasurer's List of Disbursements for the period ending July 31, 2015, categorized as follows:

Claim payments for July, 2015		
Check:	201586-201590	\$ 2,784.64
	204431-204608	2,111,010.20
E-payments:	80005615-80005654	35,296.92
Wire Transfers:	90000129-90000138	83,998.79
Totaling:		\$ 2,233,090.55
Payroll for August, 2015		
Direct Deposit:	40593-40793	
Totaling:		\$ 389,070.23
Receipts for August, 2015		
Receipt:	10998-11056	
Totaling:		\$ 5,298,885.45

The following new hires: David Anderson, 1.0 FTE Database Administrator, effective September 21, 2015, salary of \$118,000; Jessica Koons, 6.25 FTE Guest Services, effective September 28, 2015, salary \$14 per hour. The following change of assignment: Adrian Noble, 1.0 FTE FeePay Product Manager, effective September 21, 2015. The following resignations: Jennifer Charles, 1.0 FTE HRPay/Finance Client Services, effective October 1, 2015. The award of the Storage Area Network (SAN) bid to Nimble Storage, Inc.

Agenda Item 6.0: Coordinator Report: Ms Sue Heidt reported on the September TIES Coordinator meeting. Discussion centered around District Profiles and should they continue. It was determined that they should. Also, minutes will be kept and shared as a Google.doc.

Agenda Item 7.0: Report on State Fair Parking: Ms. Denise Sundstrom reported on the outcome from State Fair parking.

Agenda Item 8.0: Executive Director Goals for 2015-2016: Dr. Mark Wolak reviewed his goals from last year and stated his four goals for this year. Dr. John Schultz moved, seconded by Mr. David Law, approval of the Executive Director's goals for 2015-2016. The motion carried unanimously.

Agenda Item 13.0: Executive Director Report: Dr. Mark Wolak discussed with the Executive Committee the October 21 Annual meeting. It was determined to hold the annual meeting over the lunch hour as opposed to a breakfast as has been done in the past. Also discussed using Board Book, or something similar, to move toward paperless meetings, setting up the ad hoc committee meetings to be done electronically, working to fill Brian Dietz's vacancy, gave an update on the comp worth study and competitively bidding the fiber contracts, and the TIES campus has gone tobacco free.

Mr. David Law moved, Mr. Jim Skelly seconded, adjournment of the meeting at 8:06 a.m., the motion carried unanimously.

Respectfully submitted,
Mr. Dan Hoverman, Vice Chair