

TIES
 Technology and Information Educational Services
 Executive Committee Meeting

September 21, 2016

Pursuant to due call and notice thereof, the regular monthly meeting of the Executive Committee of TIES, Technology and Information Educational Services, began at 7:40 a.m. on Wednesday, September 21, 2016, in the Snelling Room, TIES 1667 Snelling Avenue, Falcon Heights, Minnesota. The meeting was called to order by Dr. John Schultz; Executive Committee Vice Chair. Other members present included: Mr. Mike Bash; Mr. Jim Burgett; Dr. Deb Henton; Mr. David Law; Mr. Jim Skelly (arrived 7:43 a.m.); Dr. Scott Thielman; Mr. Steve Buettner, Coordinator Rep; and Dr. Mark Wolak, Executive Director. Also present were TIES Staff Members Georgia Kedrowski, Chief Experience Officer; Denise Sundstrom, Chief Financial Officer; and Corey Tramm, Chief Technology Officer. Absent: Mr. Dan Luth and Ms. Denise Pontrelli.

Mr. David Law moved, seconded by Mr. Mike Bash, approval of the agenda. The motion carried unanimously.

Dr. John Schultz introduced new executive committee member Scott Thielman.

Dr. Deb Henton moved, seconded by Mr. Mike Bash, approval of the consent agenda. The motion carried unanimously.

The consent agenda items approval included: the minutes of the August 17, 2016 regular monthly meeting, August 17, 2016 work session, the Treasurer's List of Disbursements for the period ending August, 2016, categorized as follows:

Claim payments for August, 2016		
Check:	201704-201708	\$ 2,622.25
	206668-206887	2,263,409.53
E-payments:	80006185-80006220	15,343.59
Wire Transfers:	90000240-90000247	96,813.83
Totaling:		\$ 2,378,189.20
Payroll for August, 2016		
Direct Deposit:	43355-43582	
Totaling:		\$ 452,624.89
Receipts for August, 2016		
Receipt:	11573-11609	
Totaling:		\$ 5,802,691.80

The following new hires: Craig Cunningham, 1.0 FTE Quality Assurance Analyst, grade 4, effective September 15, 2016; Cynthia Harrison, 1.0 FTE Education Tech. Consultant, grade 6, effective October

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1, 2016; Darcy Olson, 1.0 FTE Developer, Quality Assurance, grade 6, effective September 15, 2016; and the following change of assignment: Delonna Darsow, 1.0 FTE Strategic Initiatives Lead, effective September 14, 2016.

Agenda Item 6.0: Coordinator Report: Mr. Steve Buettner reported on the September TIES Coordinator meeting. TIES staff members presented on the following topics: AGL update, Fiber RFP and Databank, Spring Math, and Finance/HR/Pay update. The district profile was given by Burnsville-Eagan-Savage.

Agenda Item 7.0: Resolution Authorizing TIES to Sunset Products: Dr. Mark Wolak presented the following resolution authorizing TIES to sunset products.

RESOLUTION AUTHORIZING TIES TO SUNSET PRODUCTS

WHEREAS, the following TIES' products are recommended for sunset: iPlan/SpEd, LiteLunch, Eclipse, Enroll View, Moodle Hosting, Printing, and Urban Planet,

WHEREAS, a review of the total annual revenue, total annual expense, and customer use of the TIES' products that are recommended for sunset was completed;

NOW THEREFORE, BE IT RESOLVED by the Governing Board of Technology and Information Educational Services, as follows:

1. Effective June 30, 2017 the following TIES products will be discontinued: iPlan/SpEd, LiteLunch, Eclipse, Enroll View, Moodle Hosting, Printing, and Urban Planet.

Mr. Jim Skelly moved, seconded by Mr. Jim Burgett, approval of resolution authorizing TIES to sunset products. The motion carried unanimously.

Agenda item 8.0 Executive Director Goals for 2016-2017: Dr. Mark Wolak reviewed with the Executive Committee his annual goals which are: Goal 1) Lead change and improvement through implementation of Strategic Plan and Four Actions. Goal 2) Lead implementation of a comprehensive communications plan for TIES. Goal 3) Lead improvement to customer service. Goal 4) Lead design and adoption of a contemporary membership model for members of the joint powers agreement. Goal 5) Lead design and implementation of a forum for thought leadership and dialogue regarding technology innovation in public education. Goal 6) Lead improvements to current governance policy, roles and functions through Executive Committee and Joint Powers decision-making. After discussion, Goal 1 will be revised to include a revenue target. Goals will be brought back to the October meeting for approval.

Agenda item 9.0 Executive Director Report: Dr. Mark Wolak reported on the following: 1) State Fair parking, 2) review of the data from Thoughtexchange and will give report next month, 3) preparing for the annual meeting in November, 4) the SunGard Town Hall was a success, 5) there is an RFP out right now for Fiber Transport Services, and 6) the Governance Ad Hoc team meets next Wednesday and will start the membership conversation.

Mr. Jim Skelly moved, seconded by Mr. David Law, adjournment of the meeting at 8:31 a.m. The motion carried unanimously.

Respectfully Submitted,
Dr. Deb Henton, Clerk