

TIES
Technology and Information Education Services
Executive Committee Meeting

October 7, 2014

Pursuant to due call and notice thereof, the regular monthly meeting of the Executive Committee of TIES, Technology and Information Educational Services, began at 7:07 a.m. on October 7, 2014, in the Snelling Room, TIES, 1667 Snelling Ave. N., St. Paul, Minnesota. The meeting was called to order by Mr. Dan Luth, Chair. Other members present included: Ms. Marci Anderson, Vice-Chair, Mr. Jim Burgett; Mr. Dan Hoverman; Dr. Peggy Flathmann; Mr. Jim Skelly; Mr. Mike Bash; Mr. Tim Wilson, Coordinator Rep; Dr. Mark Wolak, Executive Director, Members absent: Mr. Brian Dietz, Dr. John Schultz.

Mr. Dan Luth added an agenda item to the Executive Committee Meeting. For the added agenda item, Mr. Dan Luth will be providing an investigation update.

Mr. Mike Bash moved; seconded by Mr. Dan Hoverman; approval of the agenda, the motion carried unanimously.

The consent agenda items approval included: the minutes of the September 17, 2014 organizational and regular monthly meeting; the Treasurer's List of Disbursements for the period ending September 30, 2014, in the total amount of \$2,445,501.27, categorized as follows:

	September 30, 2014
Salaries/Benefits	\$ 959,398.49
Computer Equip & Maintenance	99,409.33
Other Budgeted Expenditures	648,239.63
Transportation	0.00
Reimbursable Expenditures	15,106.57
Resale	<u>723,347.25</u>
Total Disbursements	\$ 2,445,501.27

the Treasurer's Report for the month of September, 2014; resignation of position, Kerry Larson, New Product Development, effective September 30, 2014 at a salary rate of \$78,030, resignation of position, Patrick Sullivan, Senior Systems Analyst, effective October 3, 2014 at a salary rate of \$94,763, employment of Christopher Brookins, Custodial Maintenance, effective September 24, 2014 at a salary rate of \$50,000.

Item 6.0 TIES Goals and Initiatives: Dr. Mark Wolak presented revised goals and initiatives for TIES for the time period of October 2014 to June 30, 2015. The title of one goal was revised from Improve Financial Health to Improve Financial Stewardship.

Item 7.0 Human Resource Manager Position: Dr. Mark Wolak discussed the need for a Human Resources Manager within the TIES organization to address urgent needs. He also discussed the possibility of having existing employees with HR experience fill the role for this year.

Item 8.0 Future Meeting Dates: Dr. Mark Wolak provided the Executive Committee with a list of TIES meetings for the month of October. He extended an open invitation to the members to attend any of the meetings and will continue to provide TIES meeting information at future meetings.

Item 9.0 Executive Director Report: Dr. Mark Wolak provided updates to the Executive Committee regarding Infinite Campus grad and attendance at MASA.

Item 10.0 Coordinator Report: Mr. Tim Wilson did not have a TIES Coordinator meeting to report on as one has not been held since the last Executive Committee meeting. He instead spoke of the TIES Leadership Conference which will be held February 12 and 13, 2015. He invited committee members to attend the conference.

Item 11.0 Investigation Update: Mr. Dan Luth provided the Executive Committee with an investigation update.

Mr. Mike Bash moved, seconded by Mr. Jim Skelly; adjournment of the meeting at 8:20 a.m., the motion carried unanimously.