

TIES
 Technology and Information Educational Services
 Executive Committee Meeting

November 16, 2016

Pursuant to due call and notice thereof, the regular monthly meeting of the Executive Committee of TIES, Technology and Information Educational Services, began at 9:01 a.m. on Wednesday, November 16, 2016, in the TIES Conference Center Lexington Room, 1640 Larpenteur Avenue, Falcon Heights, Minnesota. The meeting was called to order by Mr. Dan Luth; Executive Committee Chair. Other members present included: Dr. Deb Henton; Mr. David Law; Ms. Denise Pontrelli; Dr. Scott Thielman (arrived at 9:07); Mr. Steve Buettner, Coordinator Rep; and Dr. Mark Wolak, Executive Director. Also present were TIES Staff Members Shana Finnegan, Chief Operating Officer; Georgia Kedrowski, Chief Experience Officer; Denise Sundstrom, Chief Financial Officer; and Corey Tramm, Chief Technology Officer. Absent: Mr. Jim Burgett and Mr. Jim Skelly.

Dr. Deb Henton moved, seconded by Dr. John Schultz, approval of the agenda. The motion carried unanimously.

Dr. John Schultz moved, seconded by Ms. Denise Pontrelli, approval of the consent agenda. The motion carried unanimously. Mr. Mike Bash requested a revenue and cash position report be provided to Executive Committee. Dr. Wolak noted this report will be provided at the next Finance ad hoc team meeting.

The consent agenda items approval included: the minutes of the October 16, 2016 regular monthly meeting and the Treasurer's List of Disbursements for the period ending October, 2016, categorized as follows:

Claim payments for October, 2016		
Check:	201713-201715	\$ 677.72
	207006-207169	1,904,869.60
E-payments:	80006260-80006296	12,505.29
Wire Transfers:	90000256-90000263	96,817.27
Totaling:		\$ 2,014,869.88
Payroll for October, 2016		
Direct Deposit:	43813-44042	
Totaling:		\$ 443,766.53
Receipts for October, 2016		
Receipt:	11642-11669	
Totaling:		\$ 862,536.28

The following new hire: Ryan Cloutier, 1.0 FTE Principal Security Architect, Grade 9, effective November 14, 2016; the following change of assignment: Paul Muyskens, 1.0 FTE Product

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(edSpring) Manager, decrease to .80 FTE, effective January 1, 2017; and the following resignations: James Current, 1.0 FTE Software Developer, terminate without prejudice during probation period, effective October 13, 2016, and Alexander Leone, .60 FTE Developer, Implementation & Operations, effective November 18, 2016, and the revised general records retention schedule.

Agenda Item 6.0: Coordinator Report: Mr. Steve Buettner reported on the November TIES Coordinator meeting. There was an update given by Kevin McHenry from the Minnesota Department of Education. The district profile was done by St. Michael-Albertville. TIES staff members presented on the following topics: TIES Technical Leadership Conference in February, E-Rate Training, and TIES 2016 Conference.

Agenda Item 7.0: Approval to Proceed with Awards, Negotiations, and Contracts for Fiber Transport: Ms. Shana Finnegan and Mr. Corey Tramm presented the TIES Hybrid Access Network Roadmap. This project will bring a best-in-class network to TIES members and partners. Mr. Jim Burgett moved, seconded by Dr. John Schultz, approval to proceed with awards, negotiations, and contracts for fiber transport services. The motion carried unanimously.

Agenda Item 8.0: Executive Director Report: Dr. Mark Wolak reported on what will take place at the annual meeting, TIES 2016 Conference planning is well under way, and the Advisory Team on Partnership has been formed and has its first meeting next week.

Mr. David Law moved, seconded by Dr. Deb Henton, adjournment of the meeting at 8:22 a.m. The motion carried unanimously.

Respectfully Submitted,
Dr. Deb Henton, Clerk