

TIES
Technology and Information Education Services
Executive Committee Meeting

November 21, 2014

Pursuant to due call and notice thereof, the regular monthly meeting of the Executive Committee of TIES, Technology and Information Educational Services, began at 7:34 a.m. on November 21, 2014, in the 4th Floor Board Room, TIES, 1667 Snelling Ave. N., St. Paul, Minnesota. The meeting was called to order by Mr. Dan Luth, Chair. Other members present included: Ms. Marci Anderson, Vice-Chair, Mr. Jim Burgett; Mr. Dan Hoverman; Dr. John Schultz; Dr. Peggy Flathmann; Mr. Jim Skelly; Mr. Mike Bash; Mr. Brian Dietz; Mr. Tim Wilson, Coordinator Rep; and Dr. Mark Wolak, Executive Director.

Mr. Dan Luth added an agenda item to the Executive Committee Meeting. For the added agenda item, Mr. Dan Luth will be discussing the Executive Director Contract

Mr. Mike Bash moved; seconded by Dr. John Schultz; approval of the agenda, the motion carried unanimously.

Dr. John Schultz moved; seconded by Mr. Brian Dietz; approval of the consent agenda, the motion carried unanimously.

The consent agenda items approval included: the minutes of the October 7, 2014 organizational and regular monthly meeting; the Treasurer's List of Disbursements for the period ending October 31, 2014, in the total amount of \$ 4,344,408.15, categorized as follows:

	October 31, 2014
Salaries/Benefits	\$ 1,445,574.54
Computer Equip & Maintenance	1,639,031.00
Other Budgeted Expenditures	1,134,947.02
Transportation	78,832.35
Reimbursable Expenditures	4,149.44
Resale	<u>41,873.80</u>
Total Disbursements	\$ 4,344,408.15

the Treasurer's Report for the month of October, 2014; resignation of position, Kyle Pazandak, Network Technician, effective November 31, 2014, termination of position, Systems Analyst, effective October 29, 2014, employment of Ashley Protivinsky, Software Support Analyst, effective October 20, 2014 at an annual salary rate of \$47,000 to be pro-rated, employment of

Peter Brejcha, Developer/Analyst, effective November 10, 2014 at an annual salary rate of \$80,000 to be pro-rated, and employment of Christopher Rueber, User Interface Engineer, effective December 3, 2014 at an annual salary rate of \$120,000 to be pro-rated.

Item 6.0 Resolution for Line of Credit: Ms. Denise Sundstrom, Chief Financial Officer presented the resolution for approval and signature. Mr. Mike Bash moved; seconded by Ms. Marci Anderson approval of the Line of Credit, the motion carried unanimously.

Item 7.0 McKinstry Project Presentation: Ms. Sheri Rosenthal, McKinstry Project Manager and Mr. Pierre Khalil, Engineer presented the initial facility assessment.

Item 8.0 TIES Portal Improvements: Ms. Georgia Kedrowski, Project Manager presented the new Portal and specifically the Executive Committee portion of the portal.

Item 9.0 TIES2014 Conference Update: Mr. Greg Bartley, Learning & Technology Director, discussed the upcoming TIES2014 Conference.

Item 10.0 Executive Director Contract: Mr. Dan Luth presented the Executive Director Contract for approval to the end of the fiscal year, June 30, 2015. Mr. Jim Skelly moved; seconded by Mr. Brian Dietz, approval of the contract, motion carried unanimously.

Item 11.0 TIES Meetings in December: Dr. Mark Wolak presented the committee with upcoming meetings in December that the board members could attend.

Item 12.0 Executive Director Report: Dr. Mark Wolak presented the committee with an update on the goals and initiatives, facility study, annual meeting and executive committee start time.

Item 13.0 Coordinator Report: Mr. Tim Wilson presented the committee with an update on the last TIES Coordinator meeting which including discussion about the upcoming testing sessions for the school districts, presentation from TIES about the new Portal and information about e-rate changes.

Mr. Jim Skelly moved, seconded by Ms. Marci Anderson; adjournment of the meeting at 9:26 a.m., the motion carried unanimously.