

TIES
 Technology and Information Educational Services
 Executive Committee Meeting

December 16, 2015

Pursuant to due call and notice thereof, the regular monthly meeting of the Executive Committee of TIES, Technology and Information Educational Services, began at 7:06 a.m. on Wednesday, December 16, 2015, in the Snelling Room, TIES 1667 Snelling Avenue North, Falcon Heights, Minnesota. The meeting was called to order by Mr. Dan Luth, Executive Committee Chair. Other members present included: Mr. Mike Bash; Mr. Jim Burgett; Dr. Deb Henton; Mr. Dan Hoverman (left at 8:51 a.m.); Dr. John Schultz (arrived at 7:26 a.m.); Mr. Jim Skelly; Ms. Sue Heidt, Coordinator Rep; and Dr. Mark Wolak, Executive Director. Also present were TIES Staff Members Ms. Georgia Kedrowski, Chief Information Officer; Ms. Rhonda Newton, Business Applications Manager; Dr. Ben Silberglitt, Chief Academic Officer; and Ms. Denise Sundstrom, Chief Financial Officer. Members absent: Mr. David Law.

Mr. Jim Burgett moved, seconded by Mr. Jim Skelly, approval of the agenda. The motion carried unanimously.

Mr. Jim Burgett moved, seconded by Mr. Jim Skelly, approval of the consent agenda. The motion carried unanimously.

The consent agenda items approval included: the minutes of the October 21, 2015 regular monthly meeting, the Treasurer's List of Disbursements for the periods ending October 31, and November 30, 2015, categorized as follows:

Claim payments for October and November, 2015		
Check:	201596-201602	\$ 3,769.64
	201606-201610**	2,784.64
	204794-205158	4,590,113.82
E-payments:	80005696-80005781	36,367.48
Wire Transfers:	90000149-90000171	204,894.35
Totaling:		\$ 4,837,929.93
Payroll for October and November, 2015		
Direct Deposit:	40998-41497	
Totaling:		\$ 982,576.06
Receipts for October and November, 2015		
Receipt:	11080-11207*	
Totaling:		\$ 5,568,557.61
* (includes gap in receipt nos.)		
** (checks were unissued)		

The following new hires: Heidi Bailles, 1.0 FTE Senior Software Developer, grade 7, effective December 8, 2015; Brian Bartholomew, 1.0 FTE Software Developer, grade 6, effective December 7, 2015; Gordon Fink, 1.0 FTE Lead Quality Assurance Developer, grade 7, effective December 14, 2015; Michael Foor, 1.0 FTE Junior Quality Assurance Developer, grade 4, effective December 14, 2015; Steven Hoff, 1.0 FTE Senior Software Developer, grade 7, effective November 9, 2015; Alexander Leone, .60 FTE Developer, Implementation & Operations, grade 6, effective November 23, 2015; Patrick Levy, 1.0 FTE Software Developer, grade 6, effective December 1, 2015; Josh Mann, 1.0 FTE Software Developer, grade 6, effective January 4, 2016; Rhonda Newton, 1.0 FTE Manager, Business Applications, grade 8, effective November 30, 2015; Jacob Salmela, 1.0 FTE IT Systems Support Specialist I, grade 4, effective December 21, 2015; and Stephen Walker, 1.0 FTE Quality Assurance Developer, grade 6, effective December 1, 2015. The following resignations: Greg Bartley, 1.0 FTE Director of Learning & Technology, effective January 29, 2016 (Retirement); Aaron Briel 1.0 FTE Quality Assurance Lead, effective November 20, 2015; and Mario Jara, 1.0 FTE Network Engineer II, effective November 27, 2015.

Agenda Item 6.0: Coordinator Report: Ms. Sue Heidt reported on the TIES Coordinator meetings. The Mounds View school district was profiled. Also discussed was an article in *The Journal* regarding Google collecting student data. See the following links:

Journal Article: <https://thejournal.com/Articles/2015/12/02/EFF-Complaint-Charges-Google-with-Collecting-Student-Data-Despite-Privacy-Pledge.aspx?Page=1>

Google's Response: <http://googleforeducation.blogspot.com/2015/12/the-facts-about-student-data-privacy-in.html>

Agenda Item 7.0 TIES Conference: Dr. Ben Silbergitt reported on the TIES Annual Conference that took place on December 14 and 15. This was the 35th annual conference, had approximately 3,100 participants, with George Couros as the keynote speaker. The staff-made videos that started each morning of the conference were shown.

Agenda Item 8.0 Strategic Actions Update:

8.1 Action 1 – Implementation of Synergy and edSpring: Ms. Georgia Kedrowski gave an update on where at in the process of districts implementing the new Synergy student system. At this time, eight districts have implemented, 22 districts have signed the Local Education Agency Agreement (LEA) and are in the planning phase, the remaining are either in the process of signing the LEA or are evaluating Synergy. Five districts have chosen not to sign on with Synergy,

Ms. Georgia Kedrowski reported that edSpring will not expand until problems are resolved and the nine current districts using edSpring are running smoothly.

8.2 Finance/HR/Pay/Software Improvements: Ms. Georgia Kedrowski gave an update on the Finance/HR/Pay release which happened last week. Improvements were made to the process, usability, and reporting.

8.3 Action 2 – Product and Service Roadmap: Finance/HR/Pay Review Process: Ms. Rhonda Newton, Dr. Ben Silberglitt, and Ms. Denise Sundstrom reported on the rationale, possible pathways, process, and timeline in regards to an upgraded or new Finance/HR/Pay system.

Agenda Item 9.0 Executive Director Report

9.1 Update on Final Audit Report: Dr. Mark Wolak reported that Ms. Denise Sundstrom and her accounting team are still working with the auditors on the final audit report. A Finance and Facility Ad Hoc Committee meeting will be scheduled to review the final audit prior to it going to the full Executive Committee at the February meeting.

9.2 Ad Hoc Teams’ Assignments: Dr. Mark Wolak discussed the Ad Hoc Committees (Governance, Finance and Facility, and Human Resources) and his recommended goals for each.

9.3 Update on Business to Business Agreements: Dr. Mark Wolak gave an update on the fiber optic and FeePay contracts.

Mr. Jim Skelly moved, Dr. Deb Henton seconded, adjournment of the meeting at 9:00 a.m., the motion carried unanimously.

Respectfully Submitted,
Mr. Dan Luth, Chair