

TIES
 Technology and Information Educational Services
 Executive Committee Meeting

December 21, 2016

Pursuant to due call and notice thereof, the regular monthly meeting of the Executive Committee of TIES, Technology and Information Educational Services, began at 7:39 a.m. on Wednesday, December 21, 2016, in the TIES Conference Center Lexington Room, 1640 Larpenteur Avenue, Falcon Heights, Minnesota. The meeting was called to order by Dr. John Schultz; Executive Committee Vice Chair. Other members present included: Mr. Mike Bash; Mr. Jim Burgett; Dr. Deb Henton (left at 9:35 a.m.); Mr. David Law (left at 8:53 a.m.); Mr. Dan Luth (arrived at 7:40 a.m.); Ms. Denise Pontrelli (arrived at 7:57 a.m.); Mr. Jim Skelly; Dr. Scott Thielman; Mr. Steve Buettner, Coordinator Rep; and Dr. Mark Wolak, Executive Director. Also present was Jim Eichten from MMKR and TIES Staff Members Shana Finnegan, Chief Operating Officer; Georgia Kedrowski, Chief Experience Officer; Kris Kratz, Controller; Denise Sundstrom, Chief Financial Officer; and Corey Tramm, Chief Technology Officer.

Mr. Jim Burgett moved, seconded by Mr. David Law, approval of the agenda. The motion carried unanimously.

TIES 2016 Conference – Opening Videos: Ms. Georgia Kedrowski shared with the group the videos that were shown each morning welcoming attendees to the TIES 2016 Conference. A more in-depth report on the Conference will be given at the January Executive Committee meeting.

Dr. John Schultz moved, seconded by Mr. Jim Skelly, approval of the consent agenda. The motion carried unanimously.

The consent agenda items approval included: the minutes of the November 16, 2016 regular monthly meeting and the Treasurer’s List of Disbursements for the period ending November, 2016, categorized as follows:

Claim payments for November, 2016		
Check:	201716-201717	\$ 110.00
	207170-207334	2,316,107.05
E-payments:	80006297-80006340	26,042.02
Wire Transfers:	90000264-90000271	96,355.44
Totaling:		\$ 2,438,614.51
Payroll for November, 2016		
Direct Deposit:	44043-44269	
Totaling:		\$ 452,094.15
Receipts for November, 2016		
Receipt:	11670-11705	
Totaling:		\$ 2,182,474.28

Minutes – December 21, 2016

The following new hires: Harsh Patel, 1.0 FTE Network Engineer I, Grade 6, effective January 3, 2017; Samuel Larson, 1.0 FTE Systems Administrator III, Grade 7, effective December 5, 2016; Steven Smith, 1.0 FTE IT Product Manager, Grade 8, effective December 5, 2016; the following change of assignments: Brenda Marshall, 1.0 FTE Customer Experience Center Lead, Grade 8, effective November 21, 2016; Char Wemple, 1.0 FTE Accounting Specialist, Grade 5, effective December 19, 2016; the following elimination of position: Mark Gamelin, 1.0 FTE Product (SaaS) Support Specialist, effective December 6, 2016; and the following resignation: Sharon Wheeler, 1.0 FTE Guest Services/Payroll, effective December 1, 2016.

Agenda Item 7.0: Coordinator Report: Mr. Steve Buettner reported that there was no December meeting due to the TIES Conference.

Agenda Item 8.0: 2015-2016 Audit Report: Mr. Jim Eichten, managing partner from MMKR, presented the 2015-2016 audit report. Mr. Mike Bash moved, seconded by Dr. John Schultz, to accept the 2015-2016 audit report. The motion carried unanimously.

Agenda Item 9.0: Partnership Model Review: Dr. Mark Wolak and Ms. Shana Finnegan reported on the discussions that have been taking place with the Partnership Model Advisory Team and with each of the Ad Hoc Teams regarding the TIES Partnership Model. The Partnership Model will come back to the Executive Committee for approval in January. A meeting will be held with the Joint Powers Board members to communicate the Partnership Model to the member districts.

Agenda Item 10.0: Executive Director Report: Dr. Mark Wolak referenced the Thoughtexchange document included in the packet, reporting the results from the activity at the November Joint Powers Board Annual Meeting.

Mr. Mike Bash moved, seconded by Mr. Jim Burgett, adjournment of the meeting at 9:37 a.m. The motion carried unanimously.

Respectfully Submitted,
Dr. Deb Henton, Clerk